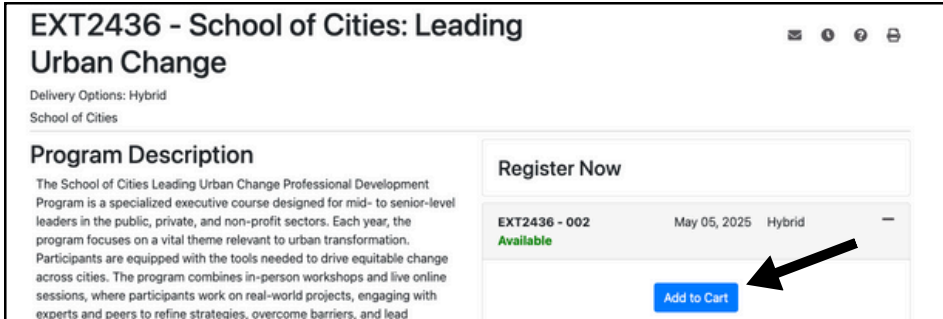


## MODERN CAMPUS REGISTRATION GUIDE

1. Visit the secure payment site linked in the email sent. Click “Add to Cart” and then “checkout”



**EXT2436 - School of Cities: Leading Urban Change**

Delivery Options: Hybrid  
School of Cities

**Program Description**

The School of Cities Leading Urban Change Professional Development Program is a specialized executive course designed for mid- to senior-level leaders in the public, private, and non-profit sectors. Each year, the program focuses on a vital theme relevant to urban transformation. Participants are equipped with the tools needed to drive equitable change across cities. The program combines in-person workshops and live online sessions, where participants work on real-world projects, engaging with experts and peers to refine strategies, overcome barriers, and lead

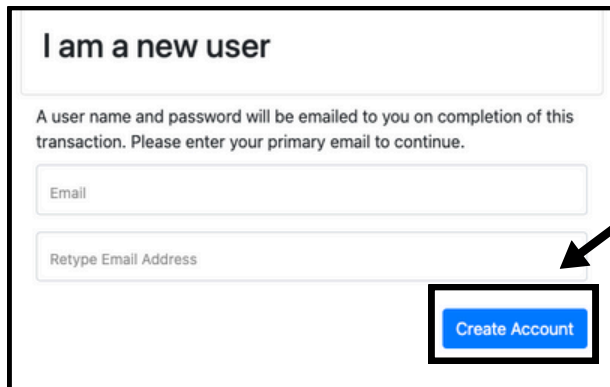
**Register Now**

EXT2436 - 002      May 05, 2025      Hybrid

Available

[Add to Cart](#)

2. If you are a new user, create an account under new user. If you have already set up an account, go to step “x”.



**I am a new user**

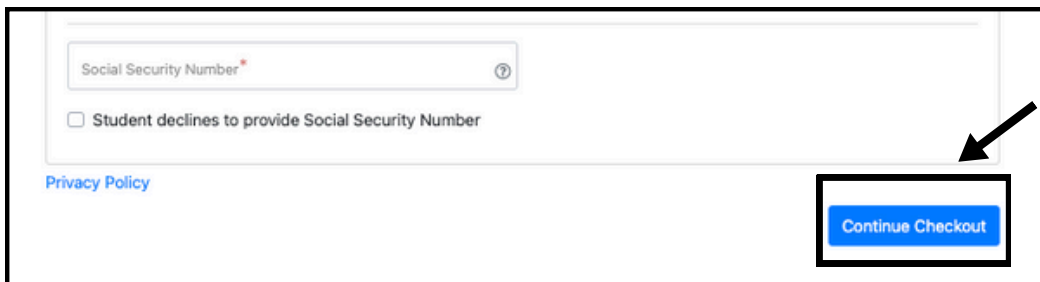
A user name and password will be emailed to you on completion of this transaction. Please enter your primary email to continue.

Email

Retype Email Address

[Create Account](#)

3. Fill out necessary details and then click “checkout”.
4. If applicable, enter your SIN for your T2202 form



Social Security Number \*

Student declines to provide Social Security Number

[Privacy Policy](#)

[Continue Checkout](#)

5. Proceed to payment details, read and click on “continue checkout”

**Questionnaire**  
Respond to the following questions

The following questions are for your enrollment in program section EXT2436 - 002 - School of Cities: Leading Urban Change (May 5 - Jun. 12, 2025)

**Withdrawal Policy** Three or more calendar weeks before the start of a course/program a refund of 100% will be issued by means of the original method of payment. A minimum of two calendar weeks before the start of a course/program a refund of 50% will be issued by means of the original method of payment. One calendar week before the start of a course/program no refund will be issued. All refunds are subject to a \$88.00CAD administrative charge plus 13% applicable tax per program/course. All withdrawal requests must be made by email to [education.sofc@utoronto.ca](mailto:education.sofc@utoronto.ca) from the registered learners, or a pre-authorized third-party, and must include the program/course title and the reason for the withdrawal. By checking the box, you acknowledge that you have read and understood the withdrawal policy.\*

**Cancellation Policy for Not for Credit Offering** All courses/process are subject to sufficient registration. School of Cities reserves the right to cancel courses/programs if minimum registration is not achieved. In the case of a cancellation, you will be informed 7 calendar days prior to the course/program start date. A full refund will be issued within 3 to 10 business days by means of the original method of payment in the event of a cancellation. By checking the box, you acknowledge that you have read and understood the cancellation policy.\*

**Policy Confirmation**  
Registration policies on cancellations, refunds, payment methods and deadlines vary between individual programs and conferences. Please visit the individual program or conference page for detailed registration policies.

I have read and understand the drop, transfer, refund, security, and privacy policies and approve the settlement of any amount owing with my chosen payment method.\*

[Print Registration Policies](#)

[Continue Checkout](#)

Required fields are indicated by \*.

6. Add in your payment information, a receipt will be emailed to you.

**Payment Method**

VISA Mastercard AMERICAN EXPRESS DISCOVER

Cardholder Name

Card Number MMY CW ⓘ

Total \$4,294.00

[Back](#) [Checkout](#)

For those with an existing account

7. Log into your “existing account”

**Log In or Create an Account**

Please select one of the following options

**Existing Account**

Log in using your existing account information.

[Forgot User Name](#)

User Name (case sensitive)

[Forgot Password](#)

Password (case sensitive)

[Log In](#)

8. In the profile section, you will be asked to complete the following additional information. Username & password, personal information, email address, telephone / fax, address, employer, educational background, credentials, and additional information are mandatory to fill out.

9. Within additional information, you will be prompted to fill out your specialty, profession, and accredited body affiliation. Please choose the option “non-medical” for your specialty. Please choose “other profession” for profession, and please choose “not applicable” for accredited body affiliation.

The screenshot shows a user profile page with a sidebar on the left containing navigation links: User Name and Password, Personal Information, Email Address, Telephone / Fax, Address, Employer, Educational Background, Credentials, Additional Information (highlighted in blue), Mailing List, and Preferences. The main content area is titled 'Additional Information' and contains several fields: 'Specialty:\*' with a dropdown menu showing 'Non-Medical'; 'Profession:\*' with a dropdown menu showing 'Other Professional'; 'Certification / License #:' with an empty text input field; 'Accrediting Body Affiliation:\*' with a dropdown menu showing 'Not Applicable'; and 'MINC #:' with an empty text input field.

10. Read and agree to privacy policies

The screenshot shows a 'Privacy Policies Consent' form. It begins with a paragraph explaining the University of Toronto's commitment to privacy and its adherence to the Freedom of Information and Protection of Privacy Act (FIPPA). Below this, it asks the user to type their initials into two boxes to indicate they have read the policies. The first box is followed by the text: 'I understand that University of Toronto Temerty Faculty of Medicine abides by FIPPA regulations and will not release my student information unless I expressly give University of Toronto Temerty Faculty of Medicine permission to do so.\*'. The second box is followed by the text: 'I understand that if I choose one of the following: • Affiliate my program enrollment(s) with a company or group, OR • Request that my company or group be billed directly for my programs'. Below this, it states: 'University of Toronto Temerty Faculty of Medicine will release to the appropriate company or group the following enrollment details: my account number, my student type, my program(s), program schedule(s), delivery method(s) and location(s), units, tuition amount(s) and fees due.\*'. At the bottom, there is a link for 'Privacy Policy' and a 'Continue Checkout' button.

11. Add in your payment information, a receipt will be emailed to you.

The screenshot shows a 'Payment Method' form. At the top, it displays logos for VISA, Mastercard, American Express, Discover, and JCB. Below the logos is a 'Cardholder Name' field. Underneath are three fields for 'Card Number', 'MMYY', and 'CV' (with a small circular icon next to it). At the bottom of the form, it shows 'Total \$4,294.00'. There are 'Back' and 'Checkout' buttons at the very bottom.